



# National Finance Center Customer Notification

**Date of Notification:** December 14, 2010

**Subject:** *EmpowHR* Data Warehouse Upgrade

**Database/Customer(s) Affected:** *EmpowHR*

## Dear Customer:

The National Finance Center (NFC) will be performing an upgrade on the *EmpowHR* Data Warehouse today, December 14, 2010, to enhance performance. The Data Warehouse tool will be unavailable for the remainder of today. We expect to be back on line by start of business tomorrow, December 15, 2010.

We will provide notification as soon as we are operational.

If you have any questions regarding this communication, please contact the *EmpowHR* Help Desk at 1-888-367-6955 or via email to [nfcempowhr@usda.gov](mailto:nfcempowhr@usda.gov).

DRA/M4-10-004

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### “Tip of the Week”

As we approach the end of the 2009 Leave Year, we encourage all agencies to remind employees to monitor their leave balances and plan appropriately regarding use-or-lose, compensatory time, religious observance, etc.